SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

VILLA MARIE DEGREE COLLEGE FOR WOMEN

RAJ BHAVAN ROAD, SOMAJIGUDA
500082
www.villamariecollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Villa Marie Degree College for Women perched at a prime location in Somajiguda, excels in its pursuit of value-based quality education. It is an ISO 9001:2015 Certified Institution, founded by Dr. Philomena, established in the year 1997, with the noble and far-sighted vision of imparting quality education. Villa Marie endeavors to make young women strong and confident by imparting knowledge that is intellectually stimulating and academically inspiring.

Villa Marie Degree College for Women is affiliated with Osmania University offering nine undergraduate programs under the "Choice Based Credit System" (CBCS). It has MOUs collaborating with Professional Bodies offering certification courses which turn out to be the USP of the college that armours the student from time to time keeping in mind the corporate demands.

The college has state-of-the-art infrastructure that plays a crucial role in creating a productive environment for learning and preparing students for the future. The faculty is committed and dedicated to deliver quality teaching with ICT Embedded innovative pedagogical tools. A Local Chapter of SWAYAM, NPTEL exists which seeks to enhance the knowledge and expertise of staff and students.

The results in the OU examinations have always been 90% and above. The Placement Cell assists in employability skills for the students is associated with leading companies and has been a campus to scout for talent.

The Library and Information Centre has more than 11000 books, journals and magazines with a dedicated space for the Digital library. It is fully automated using the New Zen Lib Version Helium 3.1 library software system, integrated into the Online Public Access Catalogue.

National and International players adorn the Department of Physical Education which is well equipped with Indoor and Outdoor Sports facilities along with the Gymnasium and Fitness Centre.

The institute has driven various endeavours toward supporting community and environmental causes, sensitizing students to explore value beyond curriculum under its signature banner VICAS.

Community engagement, ethics, leadership and development of strong communication skills are the integral components of Villa Marie's graduate experience that embodies its vision and embarks on its mission towards Women Empowerment.

Vision

To emerge and rise as an excellent educational Institution in imparting quality formal education, fostering innovation, promoting entrepreneurship by laying a holistic learning environment

Mission

- To provide value-based education with a global perspective.
- To emerge as a fulcrum of teacher–learner interface.
- To promote the college as a hub of all academic transactions and polish the learner's competence level.
- To impart moral ethics, encourage co–curricular activities and community outreach programs for personal growth, enrichment and social transformation.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- **Good Governance and Leadership:** The institution takes pride in effective governance and leadership, fostering a conducive learning environment and ensuring organizational excellence.
- **ISO 9001:2015 Certification:** The commitment to maintaining high educational standards is underscored by ISO 9001:2015 certification.
- **Well-Equipped Infrastructure:** Boasts a spacious expanse and well-equipped infrastructure that provides students with an ideal environment for holistic development.
- **ICT Integration and Innovative teaching-learning process:** The seamless integration of Information and Communication Technology (ICT) is a cornerstone of the teaching-learning process.
- **Value-Added Courses:** It enhances the academic offerings, providing students with plenteous opportunities to explore additional areas of interest.
- **Committed and dedicated Teaching Faculty:** Entrusted with a team of experienced, committed and dedicated teachers, who play a pivotal role in contributing to the academic excellence of the institution.
- **Diverse Committees and Units:** Various committees, clubs, NSS, and NCC units contribute to a vibrant campus life, promoting student engagement and holistic development.
- **State-of-the-Art Laboratories:** The laboratories are well-equipped and updated regularly as per the requirements.
- **Safe Environment for Girls:** Ensuring a secure campus is a top prerogative, Round-the-clock CCTV surveillance contributes to a safe and supportive environment.
- **Social Responsibility through Villa Marie Initiative towards Community Awareness & Services (VICAS):** Staff and students actively engage in social responsibility initiatives through the VICAS program showcasing the commitment to community welfare.
- **Consistent Academic Performance:** The Institution maintains an impressive pass percentage averaging around 90% plus in the annual results. This consistent academic performance is a testament to the unwavering commitment and effective teaching-learning process.

Institutional Weakness

- **No External Funding:** Absence of external funding, no financial support from government or other organizations.
- **Limited Industry Interaction**: Lack of significant industry interaction, limiting opportunities for practical exposure.
- **Lack of Research Activity**: Paucity of time is a major constraint of faculty involvement in research.
- **Space Constraints**: Restricted physical space confines the institution from introducing new programs and expanding its academic offerings.

- **Alumni Participation**: Minimum involvement of alumni in the institutional growth.

Institutional Opportunity

- **Organize FDPs and Conferences**: Leveraging the opportunity to host more Faculty Development Programs (FDPs) and conferences can heighten knowledge acquisition.
- **Research Involvement:** Encouraging faculty to engage in research activities opens avenues for academic growth and contributes to the institution's intellectual capital.
- **Autonomous Status**: Pursuing autonomous status grants the institution gains more control over academic policies, fostering innovation and responsiveness to changing educational needs.
- **Program Expansion:** Increasing the number of programs broadens the academic portfolio, attracting a diverse student population and catering to varied interests.
- **Competitive Exams**: Emphasizing participation in national and state-level competitive exams enhances the institution's visibility and attracts high-caliber students.
- **PG Programs**: Introducing more postgraduate programs provides opportunities for progression to higher studies.
- **Online Courses**: Offering online courses expands reach, catering to a global audience and accommodating the growing demand for flexible learning.
- **Non-Teaching Staff Training**: Providing training for non-teaching staff ensures a skilled workforce, contributing to the overall efficiency of the institution.

Institutional Challenge

- **Industry-Institute Interaction:** Strengthening ties with industries requires proactive efforts, involving collaborations, internships, and guest lectures to bridge the gap between academia and real-world applications.
- **Placements in Core Companies:** Enhancing efforts for placements in core industries requires targeted career guidance, skill development, and industry-specific partnerships.
- **Student Progression:** Motivating students for competitive exams and higher studies necessitates effective counseling, mentorship, and awareness programs about advanced academic opportunities.
- **Stakeholder Networking:** Building and maintaining strong relationships with stakeholders demands strategic networking, fostering partnerships for mutual growth and support.
- **Industrial Training Focus:** Increasing focus on industrial training for both faculty and students ensures practical exposure, aligning academic knowledge with industry requirements.
- **Faculty and Student Research Involvement:** Exhibiting active participation in research demands a supportive environment, resources, and recognition for faculty and student contributions.
- **UGC 12(b) Approval:** Obtaining UGC 12(b) approval is essential for accessing central funds and resources, requiring compliance with UGC standards and guidelines.
- **Research Challenges:** Overcoming challenges in research within a degree college necessitates effective time management and resource allocation to balance teaching responsibilities and scholarly pursuits.
- **Alumni Involvement:** Frequent interactions through meetings and associations can tap the potential of the alumni and improve the institutional ties which will enormously result in more active involvement.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

VMDCW, affiliated with Osmania University adheres to the University CBCS structure. It propagates value-based education with a global outlook by developing a curriculum that substantiates its vision and mission.

The Academic Monitoring Committee meticulously prepares the Institutional Almanac in line with the University Almanac and the HODs prepare their event calendar well in advance guiding the faculty and students.

To effectively cater to the stakeholders' requirements, regular meetings on a three-tier basis comprising – the Secretary with the Principal, the Principal with the HODs, and the HODs with their faculty are held regularly.

Allotment of courses is done based on the faculty's experience and expertise. The faculty prepares Course Plans, Curriculum Plans, Teaching Schedules and Synopsis incorporating innovative teaching methodologies to enable experiential and participative learning. The curriculum delivery is well supported by Ability Enhancement Compulsory Courses & Skill Enhancement Courses, seminars, workshops, outbound learning experience to provide the students an exposure to real life business environment while inculcating sensitivity towards fellow beings & the environment thus building dynamic, aware & humane students.

It is further strengthened with the value added courses. The curriculum is designed such that the students are well equipped to face the challenges of the real world through their intellect & pedagogical skills. 42 value-added certificate courses have been offered in the last five years to strengthen curriculum vitae and certify students for skill enhancement, personality development and employability.

The Institution believes in continuous evaluation and conducts unit tests and Internal Assessment for Continuous Evaluation. More than 80% of students enrolled in certificate courses have completed the courses.

IQAC organizes various faculty development programs in the field of research and teaching methodologies to enhance the professional development of the faculty. It motivates students to take up projects and internships. 37% of students undertake projects and internships annually.

The Institution has structured questionnaires for all its stakeholders, the students, faculty, alumni, parents and employers. Multi-rater feedback from stakeholders on academic performances and institutional effectiveness is collected by IQAC. Action Taken Report enables the faculty and the Institution towards sustainable growth.

Teaching-learning and Evaluation

VMDCW adopts transparency in admission process. The Prospectus, Website and College Notice Boards are the media which elaborates the Admission guidelines. The college adheres to the University norms to ensure transparency in the admission procedure, which is overseen by the Admission Committee, ensuring guidance to potential students. The Institution lays emphasis on Women Empowerment providing opportunities to a diverse community of students.

The students' enrolment % admitted is over 75% during the last five years. VMDC is a minority institution and is exempted from adhering to the reservation policy, yet on a merit basis, it has 50% of admitted strength from reserved categories during the last five years. While maintaining a commendable 32:1 student-teacher ratio, it ensures personalized attention.

The Teaching Pedagogy is Student-centric. Faculty employs modern, interactive techniques, including ICT-enabled learning. Students are given opportunities to enhance on their practical learning through Field Visits, Eduventure trips, Quizzes, Debates, Seminars, and Guest Lectures.

The college offers remedial sessions for those who require extra assistance and provides enriching opportunities like intercollegiate contests, research projects and participation in national and international conferences for advanced learners.

Curricular and extracurricular activities are offered to bridge the gap between theory and practice, thereby proving Activity Based Learning for Quality Sustenance and Enhancement.

Certificate courses are available to bolster students' technical skills and overall development. With a faculty strength of 46, including 4 Ph. D holders and 6 doctoral scholars, the institution stands firm in its pursuit of academic excellence.

It judiciously evaluates the student performance through tests by setting benchmarks for continuous academic performance. There are two internal assessments and one end-semester examination conducted by OU. The Pattern of Internal Evaluation in UG Core and Elective papers is 20:80 and for 2 Credit Papers is 10:40.

The college hosts a plethora of competitions, ensuring holistic development of students. The institution diligently formulates its Program Outcomes (POs) and Course Outcomes (COs) in advance. These outcomes are then unveiled during the orientation day and featured on the institution's website. It ascertains the assessment of POs, PSOs and Cos based on the performance of the students.

Research, Innovations and Extension

The Faculty Development & Research Committee of Villa Marie Degree College for Women provides a congenial academic atmosphere that facilitates the participation and research paper contribution by teachers both at national and international conferences and seminars.

The college management encourages its teachers to submit research proposals, and carry on their research work. The Research committee facilitates the Research and Extension activities. It organizes workshops and programs to create research spirit among the teachers and students.

The institution has created a platform to have an active interaction between the faculty, students and the eminent researchers through invited lectures as well as conferences.

The institution is actively involved in extension activities to help society by its services. It has NSS and NCC Units through which college renders social and community services. They organize Health, Blood donation and check-up camps Also, physicians are invited to deliver their talk on health, nutrition and Women oriented issues. These activities among students make a positive impact on health awareness and personal hygiene.

The social outreach programmes brought a great impact on the overall development of the students. The College has an Entrepreneurship Development Cell, through which the students showcase their innovative practices.

Academic research is one of the most fundamental methods for innovation. A cutting-edge innovation requires

passion and dedication which means looking beyond academic curriculum.

It realizes the importance of research and innovation activities and thus it has taken up the initiative to promote research activities on the campus for both the mentors as well as the student community across all disciplines.

It is been rightly said that learning outcomes improves, when facilitators themselves involve in exploration and research based activities. The faculty members are also encouraged to participate in workshops and faculty development programmes, to disseminate knowledge and hone their research skills.

Infrastructure and Learning Resources

Infrastructure is instrumental in creating a productive environment for preparing students for the future. A sprawling campus with all the amenities provides the ambience, conducive to nurture students' development.

Set amidst sylvan surroundings and spread over 1.065 acres, VMDCW is the institution with optimal use of resources to organize curricular, co-curricular and extracurricular activities. The ground and stage are the centers of all that is fun and learn.

It has 47 classrooms, 32 of which are equipped with projectors and internet connectivity, enabling teachers to employ innovative teaching methodologies effectively.

There are four Computer Labs with 298 systems with the latest software and technology.

Commerce Lab is equipped with a projector, three systems and two partitions.

Psychology Lab is furnished with the necessary apparatus. Mass-Communication Lab has advanced technology including audio-visual equipment. Network Resource Centre provides access to technology resources for research and academics.

Library has a collection of 11,015 books, fully automated with an ILMS 3.2 version along with online access to N-LIST and NDL.

There are Two Seminar Halls, 2 Auditoriums furnished with public address systems and LCD projectors, the Sarojini Naidu A/C Auditorium and Abdul Kalam Auditorium. VMDCW has set up cells and committees to facilitate smooth functioning & students' personality development. The Placement Cell assists in liaising with reputed companies.

Health Centre has the medical infrastructure. Washrooms are well sanitized and hygienic. A/C Conference Hall is equipped with sound Infrastructure for conduct of Staff and Board Meetings. Well - furnished cabins in the

staff Rooms and Water cooling machines with purifiers are available on all the floors in campus. Indoor and Outdoor Sports facilities along with the Gymnasium and fitness centre are available. NSS & NCC offices are equipped to coordinate service activities. Office is furnished for the administrative services.

Canteen provides hygienic food at reasonable rates, contributing to an eco-friendly campus. Stationery Shop is a place for students to purchase academic supplies within the campus. CCTV Surveillance Cameras are placed at vantage points to monitor the activities in college.

Generator 65 KVA, ramps and a Lift are available for the smooth functioning on campus.

Student Support and Progression

STUDENT constitutes the most significant component at Villa Marie Degree College for Women where she garners essential knowledge, much needed skills and life experiences while forming valuable relationships. There are various domains in which the abilities of the students are sharpened transforming them to face global challenges and outshine in a competitive world.

Villa Marie takes encouraging initiatives towards capacity building and skill enhancement of the students by offering soft skills and Personality development Certificate courses, hone on their language skills by organizing workshops and seminars and organizes life skill training sessions of Yoga, giving emphasis on the health and fitness of all in college. Students stand confident to take up higher studies through the guidance provided for Competitive examinations by the Certificate Courses Committee and the Career Counselling Committee.

Student centric clubs in the college chisel the talents of students at the grass root level helping them in developing and enriching skills in numerous aspects which in turn enhances leadership skills thereby preparing them for a promising future.

Women's Cell concentrates on Women Empowerment, mental health of the students and helps coordinate in student welfare and Redressal. Clubs initiated in the college actively work towards the pursuit of potential excellence. Placement Cell enhances the students' competency and employability skills.

Students actively participate in literary and cultural activities and have brought laurels at national and international level in sports competitions. It has helped students avail opportunities and strengthen their teamwork and confidence.

VMDCW has a registered Alumni Association which strives to champion a lifelong relationship between the Institution and Alumni. With its wing, "Milan Club" the Alumni Association reconnects, relives and rejoices and promotes exchange of academic and corporate experience with the students of the institution. Its vision is to aspire as a primary linkage between the institution and alumni across the globe. Its core values include exchange of professional knowledge and expertise and build relationship and a sense of camaraderie amongst students and alumni. The Alumni contribute to the development of their Alma mater by sharing their support services and financial support to the student fraternity.

Governance, Leadership and Management

Villa Marie Degree College for Women manoeuvres the functioning of institutional bodies through policy-making and strategic devices necessitating overall commitment. It follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Organogram serves as a representation of the Institution's hierarchical structure, illustrating the delegation of authority, responsibilities and the channels of communication.

At the apex, the Secretary sets the tone for collaborative governance and acts as the primary link between the administrative body and other stakeholders.

The Principal holds the responsibility of implementing directives from the Secretary and plays a crucial role in disseminating authority to different segments of the Institution. IQAC is positioned directly under the Principal and serves as a pivotal unit, fostering a specialized focus on maintaining and improving the quality of academic standards.

HODs represent the next tier in the decentralization structure. They lead and manage their respective departments to translate the broader institutional directives into department-specific plans and actions.

Teachers contribute significantly to the participatory ethos of the institution. Faculty are Members and Conveners of various Committees, Cells and Clubs that are instituted for the day-to-day functioning. They discharge an energetically pervasive role as motivators and spearheads of cultural and socially conscious activities in the institution by steering different Clubs, NSS and NCC Units.

The Institution operates a fully computerized accounting department where all financial transactions are meticulously recorded using software. The external audit, conducted by a chartered accountant reviews the institution's financial statements. At the end of each financial year, qualified chartered accountants undertake an audit of the financial records.

To ameliorate performance and enable workplace liaison, VMDC supports the teaching and non-teaching staff during their service at the Institution. It confirms diverse well-being measures that encourage employee satisfaction and a friendly working environment.

VMDC underscores the significance of collaboration and collective responsibility in achieving the institution's goals. It's commitment to participative governance is a driving force behind its success, creating a dynamic and inclusive atmosphere where ideas flourish, and individuals feel empowered to contribute to the shared vision.

Institutional Values and Best Practices

Villa Marie Degree College for Women, as an organization, adds to the grandeur of making the community resilient through its actions and endeavours. From organizing joyous festivities to deliberating upon national and international fervour of noteworthy days of socio-cultural importance, the institution earnestly safeguards the ideologies of universalism. It rightly guides the students from their long journey from "human beings to being human" by sensitizing them on issues like gender, social harmony and tolerance.

Certificate Courses are offered to enhance learners' employability and career prospects by providing specialized knowledge and skills for a competitive edge in the job market. The courses meet learners' needs and build industry partnerships. It helps learners upgrade skills for career advancement. These Certificate courses produce highly skilled graduates who stand out from their peers in the market place.

The Outreach Program through VICAS - Villa Marie Initiatives towards Community Awareness and Services empowers students towards Social Responsibility. The College promotes ethical behaviour and raises awareness about key issues faced by the society. It aims to instil a sense of social responsibility in students, encouraging active participation in community welfare and foster a deeper understanding of their roles and responsibilities within the broader societal context.

As enshrined in our vision, Empowerment of Women in all aspects is the distinctive feature of our institution. It aims to develop principled, innovative leaders who improve the world and generate ideas that advance leadership practice. Villa Marie promises to impart holistic learning with a blend of intelligence and emotional quotients. It endeavours to make young women strong and confident by imparting transformational skill based education that is intellectually stimulating and academically inspiring. Being student - centred, all efforts and endeavours revolve around the achievement of each student's potential, academically, socially and emotionally. The Institution's manifesto is that of a caring, inclusive ethos for the students to achieve their best.

Villa Marie envisions redefining the identity of the students by preparing them as highly motivated and aspiring; they are the face of new India, raring to give wings to their dreams.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	VILLA MARIE DEGREE COLLEGE FOR WOMEN
Address	Raj Bhavan Road, Somajiguda
City	Hyderabad
State	Telangana
Pin	500082
Website	www.villamariecollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Revati Devi Mathur	040-23391966	7386695765	-	villamarienaac20@gmail.com
IQAC / CIQA coordinator	K. Naveen Kumar	040-23306302	9885190824	-	naveen13205@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	Yes Minority Certificate.pdf
If Yes, Specify minority status	
Religious	Christian
Linguistic	English
Any Other	

Establishment Details		

State	University name	Document
Telangana	Osmania University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	26-07-2023	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Raj Bhavan Road, Somajiguda	Urban	1.06	11207.89

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce,General	36	CBSC ICSE INTERMEDIATE	English	60	31
UG	BCom,Commerce,Computer Applications	36	CBSC ICSE INTERMEDIATE	English	120	85
UG	BCom,Commerce,Foreign Trade	36	CBSC ICSE INTERMEDIATE	English	0	0
UG	BCom,Commerce,Business Analytics	36	CBSE ICSE INTERMEDIATE	English	60	24
UG	BCom,Commerce,Honors	36	CBSE ICSE INTERMEDIATE	English	60	41
UG	BBA,Business Management,Business Analytics	36	CBSE ICSE INTERMEDIATE	English	60	60
UG	BBA,Business Management,Bachelor of Business Administration	36	CBSE ICSE INTERMEDIATE	English	120	83
UG	BA,Arts,Psyc	36	CBSE ICSE I	English	60	54

UG	hology Mass Communication and Journalism Modern Language English		NTERMEDIATE			
UG	BA,Arts,Political Science Mass Communication and Journalism Modern Language English	36	CBSE ICSE INTERMEDIATE	English	60	19
UG	BSc,Science, Mathematics Statistics Computer Science	36	CBSE ICSE INTERMEDIATE	English	50	18

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				46			
Recruited	0	0	0	0	0	0	0	0	3	43	0	46
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				37
Recruited	13	24	0	37
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				3
Recruited	1	2	0	3
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	3	0	3
M.Phil.	0	0	0	0	0	0	1	2	0	3
PG	0	0	0	0	0	0	2	38	0	40
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	5	6	0	11

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		**From the State Where College is Located**	**From Other States of India**	**NRI Students**	**Foreign Students**	**Total**
UG	Male	0	0	0	0	0
	Female	387	28	0	0	415
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	30	30	23	32
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	5	5	4	4
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	136	160	133	125
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	298	0	0	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	339	345	365
	Others	0	0	0	0
Total		469	534	505	526

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The College has organized an FDP focusing on NEP. This initiative played a pivotal role in shaping the institution's perspective and devising strategies for implementation of interdisciplinary and multidisciplinary courses. While adhering to the curriculum set by OU, students are mandated to engage in interdisciplinary and multidisciplinary courses. The curriculum of each UG Program consists of Languages, Optional subjects, Skill Enhancement Courses and Generic Electives, AECC - Environmental Science, Life Skills – Professional Skills and Universal Human Values. The college actively offers a diverse array of interdisciplinary/ multidisciplinary certificate courses and value-based

	courses, semester wise across various departments. These courses enhance the learner's communication skills, promote skill development and encourage entrepreneurship skills.
2. Academic bank of credits (ABC):	The college, as an affiliated institution under OU, does not currently provide credit-based courses.
3. Skill development:	The Certificate Course Committee prioritizes skill development by actively promoting certificate courses like - • Communication skill development courses such as Soft Skills and Personality Development, Content & Screenplay Writing • Skill development courses like Advanced Excel, Graphic Designing, Tally, Fashion Designing, Interior Designing, Short Film Making, Digital Marketing • Employability courses like Campus Recruitment Training, Corporate Readiness • Entrepreneurship skill development courses include Entrepreneurship, Leadership and Change Management.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Situated in a culturally diverse region, it promotes exchange of linguistic and cultural traits among heterogeneous groups. Embracing the multilingual fabric, the Second Language Department proactively organizes programs during festivals, offering students a platform to develop their linguistic and cultural proficiency. This approach fosters appreciation for the rich tapestry of Indian languages and cultures. Activities on Language and Culture, Guest lectures and field trips to local heritage sites/museum are organized.
5. Focus on Outcome based education (OBE):	VMDC organized an FDP on Bloom's Taxonomy for designing POs, PSOs and Cos. This enabled faculty to tailor curricular plans and course plans that outline POs. To ensure that students comprehend and achieve educational goals, Faculty introduces them via their curriculum and orientation programs. Attainment of outcomes is analysed and assessed at the end of the program.
6. Distance education/online education:	VMDCW is dedicated to fostering a dynamic learning environment through strategic integration of distance education and online learning methodologies. Leveraging virtual platforms like Swayam-NPTEL, students and faculty engage in online courses. By embracing innovative technologies, it seeks to enhance the teaching-learning experience, offering diverse courses that

extend beyond traditional boundaries. During the Pandemic online teaching platforms like ZOOM, Microsoft Teams and Webex were extensively used. Faculty integrates ICT tools for delivering online lectures, sharing learning resources and conducting activities. The College believes in CHANGE and imbibes the Digital Education Landscape as the "New Normal", in imparting Quality Education with Holistic Development

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	No
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	No
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	No
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	As citizens of India, being in the largest Democracy in the World, youth are the future of the Nation. In this regard, Institutions play a vital role in becoming the ambassadors for the Nation to spread awareness on the significance of Voting Rights. It is the need of the hour to take strong and impactful initiatives for Electoral Literacy. The primary objective of the initiatives is to sensitize the student community specifically and the public at large, in general; about the democratic rights and the importance of casting votes in elections. The Systematic Voter's Education and Electoral Participation (SVEEP) Campaign 2022 organised an awareness programme on various themes of Voter Awareness. The Commissioner of

Collegiate Education, Government of Telangana, selected a few colleges to participate and support the Government of India to spread Voter Awareness to the general public and the youth especially. Villa Marie Degree College for Women was one of the colleges that bagged the first preference. It was a pilot project organized by the Government to educate the citizens and the youth, especially on Voter Awareness, Voter Enrolment, Aadhar card Linkage and Correction for change of address, through the Communication medium of Street Plays. The Central Bureau of Communication, Ministry of Information and Broadcasting, deputed Dr. Ravindra Tejaswi to train the students selected. The script was drafted by the Government of India in the colloquial language – Telugu. An audition was conducted in the college to select the students. The criteria of selection were the acting skills and the fluency to speak in the colloquial Telugu language. 17 students were selected from the contestants and they were divided into 2 teams. Team A comprised of 9 students and Team B, 8 students. They had undergone training from 2.11.2022 to 23.11.2022. The Students' Teams then participated in the Street Play Performances at strategic locations with huge public congregations at Tank Bund, Hyderabad Central Mall, Indira Park, Sarath City Capital Mall, Charminar, Golconda Fort and Necklace Road. These Plays rendered a great impact on the community about Electoral Literacy. Villa Marie Degree College for Women, Faculty Coordinator and seventeen students were felicitated by Mr. Vikas Raj, Chief Election Officer on 17-03-2023 with Appreciation Certificates at the CEO Office, Hyderabad, Telangana. In the II phase of creating Voter Awareness among the citizens of India, the Election Commission of India in association with the Central Bureau of Information and Communication organized a Conference on 05-10-2023 at Tech Mahindra Auditorium, Hyderabad. Villa Marie Degree College students had the privilege to present a question from the Education sector regarding Electoral Literacy and the contribution of youth towards the mission.

5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible	The college has institutionalized the following mechanisms in this regard: • Students are educated by the Faculty on the significance of enrolling in the electoral roll. • As a practice, students are oriented

students as voters.	regarding enrolment in the electoral roll on the public address system in the morning assembly sessions.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1484	1543	1553	1632	1657

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 84

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
46	48	41	41	38

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
782.68	703.62	251.26	443.81	775.40

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Villa Marie Degree College for Women is affiliated with Osmania University under the CBCS Structure. Developing a curriculum that substantiates its vision and mission, the Institution propagates Value-based Education with a global outlook.

The College demonstrates the following mechanism for effective curriculum delivery:

- **Academic Monitoring Committee:** It is encompassed with:

- **Almanac Committee:** It prepares the Institutional almanac that reflects curricular, co-curricular, and extra-curricular activities planned by the Departments, which is in turn, based on the Osmania University Almanac.
- **Handbook and Attendance Committee:** To enliven the Institutional functioning, it prepares the Student Handbook and regularly monitors the students' attendance.
- **Time Table Committee:** Chaired by the Principal, the HODs prepare the Institutional, Department, Class, and Individual Faculty Timetables well in advance.

- **Course Plans, Curriculum Plans & Teaching Schedule & Synopsis:** The HODs allocate the courses based on the faculty's expertise, specialization, and interest. The Faculty prepares the Course Plans, Curricular Plans, Teaching Schedules, and Synopsis incorporating innovative teaching methodologies to enable experiential and participative learning.

- **Academic Meetings:** Regular meetings are held ensuring effective curriculum delivery -:

1. Secretary with Principal
2. Principal with IQAC coordinator
3. Principal with HODs
4. Principal / HODs with Faculty

- **Library Resources:** The College has a well-equipped library with 10000 plus volumes including textbooks, journals, magazines, research projects, newspapers, previous question papers for students' reference, and E ResE-Resources DELNET, NLIST & NDL.

- **Bridge Courses:** They are conducted at the onset of the first semester. The Departments engage in planning the syllabi and designing the courses to prepare students for Graduation Studies.

- **Teaching Methodology:** The College ensures that innovative teaching methods are imparted such as Student Seminars, Case Studies, Role Plays, Debates, Group Discussions, Workshops, Projects, Guest Lectures, and Online Courses with NPTEL / SWAYAM. Field Visits, Eduventure Trips, and Outreach Programs are organized to facilitate the outbound learning experience.
- **Value Additions:** For overall students' enrichment, the college offers Certificate programs that strengthen the curriculum vitae with Skill enhancement, Personality Development, and Employability.

- **Cells and Clubs:** Consumer Cell, Women Cell, Health Centre, ED Cell, Counselling Cell, NRC, and Placement Cell, offer experiential learning. Clubs like Villa Chambers of Commerce, Gesto, Scizone, Uthkrishtha, Literary Wizards, Linguistic Pride, Sportsiva & Earthwise aim at inculcating life skills thereby enhancing the collegiate experience.

- **Faculty Development:** In keeping with the need for professional growth, IQAC organizes FDPs in the field of Research and Teaching Methodology to enhance the teaching prowess of the Faculty.

- **Research Committee:** Faculty is encouraged to pursue research, and present and publish papers in national, and international Conferences and Workshops. It encourages students to indulge in projects and internships that develop communication skills & equip them to compete in the global market.
- **Evaluation:** The Examination Committee conducts Continuous Internal Evaluation at the Institution and University levels followed by Result Analysis to monitor the academic delivery.
- **Feedback:** Multi-rater feedback from stakeholders on academic performance and institutional effectiveness is collected periodically by IQAC. Constructive criticism & Action-taken Taken Report enable the Institution to effectively cater to the requirements of its stakeholders.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 42

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 84.62

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1472	1533	484	1573	1597

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

VMDCW sensitizes students socially, professionally, and ethically towards holistic development. As an affiliated college with OU, it adheres to the University's curriculum, under the aegis of UGC, offering courses related to Professional Ethics, Gender, Human Values and Environment.

- **Professional Ethics:**

- Students of the third semester across all programs are offered the UGC-specific course "Professional Skills" as a Skill Enhancement Course that focuses on professional ethics that govern the behavior of a person in an environment.
- Workshops and CRT Programs are organized to mentor students with professional conduct and diligence at work.
- Awareness of issues connected with Intellectual Property Rights and Plagiarism is given which helps students in reference and research

- **Gender Sensitization:**

- Women's Cell functions in the college counseling students and promoting gender equity among them.
- It deals with issues of safety and security among students and staff by conducting lectures and seminars on Women's Empowerment
- International Women's Day is the signature event of the Cell every year providing a platform for students to actively participate in various activities like 2K, 5K, and 10K Run organized by the Hyderabad City Police and the Telangana SHE Teams, and also Free Health Camps in collaboration with Apollo Hospitals.
- As ambassadors, the students raise awareness of Breast Cancer among the public through Pink Ribbon Walks.

- **Human Values:**

- Students of the fourth semester across all programs are offered the UGC-specific course "Universal Human Values" as a Skill Enhancement Course that focuses on the ethical principles that transcend cultural, religious, and geographical boundaries thereby promoting harmony, empathy, and cooperation in our global society.
- Virtues of compassion and dedication are imparted to students by the VICAS Committee, Counseling Cell, and Consumer Cell through socially relevant events and outreach programs.
- In association with PHC Punjagutta, the Institution organized a Free Vaccination Drive – Covaxin I and II Dose for 16-17 years and Covishield I Dose for 18-plus age groups.
- During the Pandemic, the Institution launched a campaign to raise funds for the poor and supported the frontline warriors, the Police, and the GHMC with medical masks, Glove kits, and Food supplies.
- The college has participated in Rallies and Voter awareness programs in collaboration with the Election Commission, and various Donation Drives, and has visited Orphanages and Homes for the Aged.
- The College celebrates days of National and International importance such as Republic Day, Independence Day, Teacher`s Day, and International Yoga Day. Such celebrations nurture moral, ethical, and social values among students.
- As an integral part of student engagement, the NSS Wing organizes blood donation camps, health camps, Road Safety campaigns, and awareness drives on social issues, inculcating values, ethics,

and social responsibility.

- **Environment and Sustainability:**

- Students in the first semester across all programs are offered Environmental Science as an AECC Course that focuses on the ecosystem, its balance & sustainability.
- The Earthwise Club in association with IQAC commemorates World Soil Day bringing Environmental Consciousness among students
- NSS Wing participates in Cleanliness drives and takes the task of saving the Environment.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 36.86

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 547

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 76.77

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
469	534	505	526	553

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
710	710	650	650	650

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 54.94

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
171	195	160	161	169

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
329	329	300	300	300

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 32.26

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Villa Marie Degree College for Women adopts optimal teaching methodologies that facilitate knowledge engagement and skill development among students. Student centric methods are an integral part of the pedagogy adopted to suit the teaching – learning process. Application of diverse teaching methodologies contributes substantially to the immaculate delivery of content making an illustrous learning environment in the campus. Under the tutelage of the Faculty, the teaching pedagogy helps students escalate their knowledge retention and active participation.

- **Experiential Learning:** The Institution encapsulates the broader philosophy of experiential learning, imbibes the concept of "Learning by Doing" and organizes Model United Nations, field visits, industrial visits, Eduventure trips, Conferences, training programs, workshops, Case Studies and Lab Experiments that cultivate hands on approach. The Literary and Cultural Committees encourage students to participate in various events conducted by the other colleges. Cash awards are presented to winners who participate in Inter-Collegiate competitions organized by the College. The Placement Cell provides the students Internship opportunities offered by several companies. The Student Clubs enable the students to learn valuable skills and experience qualities of leadership, communication and public speaking.

- **Participative Learning:** Participative learning strategies invigorate group discussions, student seminars, debates, role plays, simulations, peer tutoring, Quizzes, Pictionary and Chart Presentations that fortify students to become actively involved in the learning process.
- **Information and Communication Technology (ICT) Enabled Learning:** The Teaching Learning Process is supported with Regular Practical Sessions, access to Digital Library, Use of LCD projectors for course delivery. The institution adopts modern pedagogy in line with emerging trends to enhance teaching-learning process. The Network Resource Centre in the College is a vital component that offers students and faculty with access to a variety of technological resources, including high-speed internet, printer, scanner and other digital tools. The network resource centre is designed to support students in their academic endeavours, serves as a hub for student collaboration and innovation. It is a place where students come together to work on group projects, share ideas, and exchange knowledge.

- **Innovative Pedagogy:** Various blended teaching methodologies are adopted in the curriculum, making learning interactive and innovative. Apart from the conventional methods, bridge courses and certificate courses widen the students' potential to face the future. Skill enhancement and value additions develop the students' oratory skills; inter personal relationships, leadership and managerial abilities. The faculty make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, educational games, discussion and questions and answers on current affairs.

- **Project–based Learning & Problem Solving:** The effective phases of identification of the problem, survey, preparing questionnaire, testing and report writing ensure the required

project–based learning among the students. Through case studies, puzzle solving, brainstorming, fact finding, decoding and ideation, the students gain insights and inculcate problem solving skills.

The methodologies practiced by the Institution unearth students' potential and define the teaching learning process towards distinction. The pedagogy foster values, cultural sensitivity and responsibility; and act as a guiding force to identify novelty towards knowledge enrichment.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
46	48	41	41	38

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 14.95

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	9	5	4	4

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Mechanism: The internal assessment of examinations is a reflection of the transparency with which students' academic performance is tested and efficiency of teaching is valued.

- An Examination Committee is constituted, to coordinate the Internal and Semester End Examinations and communicate to the students, faculty and administrative staff. Its members include the HODs and non-teaching personnel with a senior faculty member serving as the Chief Superintendent of Examinations.
- The University Exam circulars are circulated to the faculty and administrative staff and are also displayed on the student notice boards.

- Two internal examinations are held per semester and one Semester End Examination is conducted by OU. Internal examination schedule is displayed on notice board and uploaded on the college website in advance. Students are informed about the evaluation procedure, weightage of internal and external marks allotment as per the university norms.
- Pattern of Evaluation (Internal: Semester end) in Core and Elective Courses is 20:80 and 10:40 for 2 Credit Courses.
- Practical Examination is evaluated by Internal Examiners for I, III and V Semesters and External Examiners for II, IV and VI Semesters.

- The Institute conducts continuous internal evaluation through Unit Tests, Assignments, Student Presentations and Participation in Classroom Activities.

- Faculty sets the Question papers in sync with the Course and Program Objectives. These are verified and approved by the HODS before the conduct of the Examinations.

Grievance Redressal System:

Internal Assessment: The College has a well-organized mechanism for Redressal of examination related grievances.

- If students have a grievance regarding a question that is incorrect, incomplete or unrelated to the syllabus during the Exam, it is informed to the invigilator and then reported to the Chief Superintendent of Examinations, who in turn, contacts the concerned HOD and necessary correction, if any, is made immediately.
- If students are not satisfied with the allocation of marks; they contact:

1. First level: Course Faculty
2. Second level: HOD
3. Third level: Principal

Usually, grievances are addressed at the first level as the Course Faculty prepares the scheme of evaluation and discusses the same in the class before distributing the evaluated answer scripts.

External Assessment:

- If students encounter questions that are incorrect, incomplete, out of syllabus; during the examination, they approach the concerned Course Faculty or HOD, for guidance in addressing the issue. Students give a formal letter at the Principal's desk. After discussion with the Course Faculty, the Principal addresses the grievance by a letter to the Controller of Examinations, drawing attention to the problem and requesting a necessary action.
- If students are not satisfied with the grades awarded by OU, they apply for Revaluation within a stipulated time frame. The OU Revaluation Notification is circulated to the students. The Revaluation process involves a review of the Answer script. The application for revaluation is made directly to the University Examination Branch by the student. On completion of the Revaluation process, any changes in the result are notified to the students on the University Website. The amended Marks Memorandum is eventually sent to the College.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The curriculum of the programs is designed by the University. The faculty conceptualize the Program Outcomes, Program Specific Outcomes and Course Outcomes for each program and course offered by the college. The Program outcomes are based on competence, skills, attitudes, critical thinking, research and ethics. At the commencement of the academic year, the faculty prepares the Course Plan, Curricular Plan, Teaching Schedule and Synopsis that contain the Course Objectives, Course Outcomes, direct and indirect assessments, reference and reading material, E resources, Model Question Papers, Plan for slow and advanced learners, Project work and assignments in view of the POs, PSOs and Cos.

Program Outcomes, Program Specific Outcomes and Course Outcomes for all the Programs are communicated to the Faculty and students.

Mechanism of communication to Faculty:

- The Vision and Mission statements are displayed on the college website as well as in the college campus.
- The POs, PSOs and Cos for all the Programs are displayed on the college website.
- Staff Meetings are held at the beginning of each semester to reinforce its faculty on the POs, PSOs and COS of the programs offered by the Institution.
- Department Meetings are held at the beginning of each semester to discuss the POs, PSOs and Cos.
- The Course Plans containing the Course Outcomes are maintained by the Department Records which act as a reference for the Faculty while preparing Question Papers and evaluating the attainment of POs, PSOs and Cos at the end of the Semester.

Mechanism of communication to Students:

- In the beginning of every academic year the program outcomes are verbally communicated to the students by faculty and are also displayed on college website.
- Hard Copy of syllabi, POs and Cos are available in the departments for ready reference to students.
- The POs, PSOs and Cos are displayed on the Department Notice Boards at the beginning of every semester
- The POS, PSOs and Cos for all the Programs are stated during the Induction Program to Students and Parents.
- The Course Outcomes for all the Courses are discussed by the Course Faculty at the beginning of every semester and also at the beginning of every unit. It is reinforced in the classroom during the revision sessions.
- The Course Outcomes are also practiced with students through organization and participation of Co-curricular and Extra-curricular activities.
- The performance of students in University Examinations and in different Internal Examinations is a parameter of outcome assessment.
- The teaching-learning and assessment processes are reviewed by the IQAC.
- Records of academic results and other achievements are maintained by the departments

concerned. They are submitted to the IQAC at the end of academic year.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

I.

- **The Institution ensures attainment of POs, PSOs and Cos by:**

- Appointment of qualified staff
- Maintenance and augmentation of latest infrastructure in tune with the curriculum needs
- ICT Embedded tools (LCD / Television / Internet / Audio / Video / Digital Content) along with the conventional Chalk and Board Method for effective teaching learning process
- Student Participation in Seminars, Workshops, Projects, Outreach Programs at both Intra and Inter – Collegiate levels.
- Exposure to students with current technologies by organizing Guest Lectures, Seminars, Conferences, Field Trips, Exhibitions.
- Good Placement facilities and training for students organized by the Placement Cell.

- **Course Outcomes identify what, how much and how well the student enriches the knowledge and abilities on Course completion. The following are the 3 types of Course Outcomes:**

- Cognitive Outcomes: These outcomes are what the students **learn or know** after completing the course
- Behavioural Outcomes: These outcomes are what the students **do or can do** after completing the course
- Affective Outcomes: These outcomes are what the students **think or can think** after completing the course

- **Attainment of Course Outcomes:**

- It is based on the Course Objectives that relate to skills, knowledge and behaviour acquired by the students in the course
- It is measured by the students' performance in continuous internal assessment and Semester end examinations
- The student feedback system provides information pertaining to the relevance of the course, availability of the course material, and course's importance for employability, which is a pertinent help to the institution to measure its learning outcomes.

- **The College adopts a mechanism to ascertain the attainment of POs, PSOs and Cos. It is measured at 3 levels:**

- Level 1: 3 points – Very Good
- Level 2: 2 points – Good
- Level 3: 1 Point – Needs Improvement

- **Attainment of Course Outcomes is obtained on a 3 point scale (THREE being highest and ONE being lowest)**

- **Direct Method** – Based on attainment of Course Outcomes

Direct Method (90%)	
70% of students secure >= A Grade	• points
50% - 70% of students secure >= A Grade	• points
Less than 50% of students secure >= A Grade	• point

- **Indirect Method** – Based on Student Feedback on Course Content & Teaching Learning Process

Indirect Method (10%)	
>70% of students rated the course and teacher as Good	• points
50% - 70% of students rated the course and teacher as Good	• points
Less than 50% of students rated the course and teacher as Good	• point

- **Attainment of PSOs** is measured at three levels on a three point scale. It is the average of

attainment of COs.

- **Attainment of POs is obtained by:**

- Direct Assessment Method (90%) – It is the average of Cos and PSOs of all the programs of a Faculty.
- Indirect Assessment Method (10%) – The feedback system of different stakeholders helps to measure and reckon the attainment of POs. It includes Feedback from students, faculty, parents, peers and Alumni on POs and is reviewed periodically.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 94.75

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
445	467	496	548	462

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
477	504	520	568	483

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.63

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 1

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

VMDCW has a thriving ecosystem, dedicated to innovation and knowledge acquisition.

- **The Entrepreneurship Development Cell**: It promotes to develop an institutional mechanism, creates an entrepreneurial culture among students and fosters techno-entrepreneurship for generation of ideas and innovation. It has collaborated with T-HUB to leverage the ideas into business models by introducing the **Launch Pad Program** to foster ideas among budding entrepreneurs. Z-Mob event organized by T-HUB allowed students to immerse in the start-up ecosystem and explore internships.
- **Drive towards Entrepreneurship**: Activities and Competitions on Start Ups are conducted that inspire students to tap on their creativity, ideation and journey towards entrepreneurship.
- **E–Waste Management:** An MOU for e-waste management with Urban Rebox Private Ltd, an authorized agency of ITC, which collects dry recycled waste including all kinds of paper waste,

old records, and E-waste generated in the college. These partnerships impacted addressing the growing concerns of electronic waste while also fostering an environment that promotes sustainability.

- **IPR:** Guest Lectures with Case Study approach**,** on IPR laws by practicing Lawyers are conducted to create awareness and enable students to comprehend the legal procedures with respect to IPR.
- **Student Clubs:** The diverse clubs foster creativity, leadership, critical thinking and practical skills among students. Uthkristha provides an opportunity for critical thinking and social understanding. Villa Chambers of Commerce empowers students with knowledge and exposure to face the corporate world. Gesto aims to produce socially responsible business leaders. Scizone fosters scientific knowledge and its applications in day-to-day life. Earthwise Club plays a pivotal role in organizing eco-awareness programs on campus and in the neighbourhood. Literary Wizards encourages students to display their intellectual and independent thinking skills and imbibe a sense of confidence. Linguistic Pride promotes intercultural awareness through languages.

- **Value-added and Ability Enhancement Certificate Courses:** These courses enhance students' employability and overall development. Courses like personality development, Soft skills, TALLY, Yoga, Short Film making, digital marketing and Entrepreneurship serve as catalysts in the creation and transfer of knowledge.
- **Say No to Plastic Campaign** was organized, where jute bags were distributed to the public, an effort to reduce plastic usage and promote eco-friendly practices that align with the global efforts to combat pollution and preserve the environment.
- **Green Initiatives** like Haritha Haram partake a move towards environmental conservation, involving tree planting and environmental awareness campaigns. Rallies are organized to spread awareness about green initiatives and the importance of preserving nature.
- **Digital Communication** is employed to communicate with staff and students efficiently. It ensures timely updates without the need for excessive paper usage, showcasing the institution's commitment to eco-conscious practices.
- **Menstrual Hygiene:** In a humble effort to tackle pollution, incinerators are installed on campus. It aids in proper waste management and hygiene, reducing the environmental impact associated with improper disposal.
- **Research Committee** motivates the faculty and students to write research papers and publish, an initiative that drives innovation and progress within the academic community and beyond.

These programs help foster a sense of responsibility and collaboration, contributing to the institution's holistic approach to knowledge transfer and innovation.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 54

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	14	12	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.29

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	2	10	1	3

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.36

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	7	9	3	6

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

"The essence of life is to serve others and do good." VMDCW has made its noteworthy contribution to the society to promote the College-Neighbourhood-Community network. . The college has carved a niche for itself as a knowledge and service provider in the field of education. Platforms like NSS, NCC, and VICAS (Villa Marie's Initiative towards Community Awareness and Services) have proliferated at the community level providing ample opportunities for students to strengthen community responsiveness.

- At the Institutional level, every year, Annadanam is organized at various Hospitals, Orphanages, and Old Age Homes to celebrate the birthday of the Founder and Secretary.

- A central program that has stood as a cornerstone of VMDC's outreach efforts is the Swachh

Bharat Abhiyan, a nationwide drive for cleanliness and hygiene. Cleanliness Drives and rallies like Say No to Plastic are organized in local areas. These efforts have contributed to a cleaner environment and also spread awareness about proper waste disposal and maintenance of sanitation.

- Another noteworthy initiative has been the awareness campaigns orchestrated by different wings including the Voter Awareness Program, Menstruation Hygiene Awareness, Beti Bacho Beti Padao, Peace Walk, Blood Donation Camp, Health Care Awareness, Satark Health Camp & distribution of Reflective Tapes. These campaigns include workshops and seminars to educate the community on health and hygiene issues. Discussion on stigmas associated with HIV/AIDS, and feeding Animals during Lockdown are a few steps towards community development. Collaborations with healthcare professionals ensure that accurate and updated information is shared among the public.

- Spreading the cause of education by distributing school supplies, and sports equipment, supporting orphanages, and demonstrating the institute's dedication to the cause of uplifting the underprivileged.

- Workshops and discussions on Women Empowerment, gender stereotypes, and the importance of gender-sensitive education are conducted. Visits to Little Sisters for the Poor, Nav Jeevan Anath Ashram, and Fatima Old Age Home are initiatives that provide a platform for open conversations, helping students to critically examine societal norms and contribute to positive change in society.

- VMDC's community engagement extends to national concerns too. Initiatives like Blind Walk, Joy of Giving- Donation Drive, Vaccination Drive, Kerela Relief Fund, and Donations to Flood Victims are some of them. Through Rise & Shine, the Rotaract Club, allows students to make a meaningful contribution to the education and well-being of specially challenged children.

- Collaboration with industry partners has also been a key aspect of VMDC's extension programs. Partnerships with organizations like Bridgestone for road safety seminars, and Usha Lakshmi Breast Cancer Foundation for The Pink Ribbon Walk are great initiatives undertaken.

Subsequently, the importance of recognizing the impact of these extension programs goes beyond numbers. While the count of participants provides a measurable form of success, the true value lies in the transformative experiences gained by both students and the community fostering a culture of social responsibility within the college and beyond. Students not only propel in education and career, rather

they become responsible citizens; developing themselves physically, culturally, and spiritually towards holistic development.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Over the years, our college has been honored and recognized by various government and reputable organizations for its commendable extension activities under the flagship banner of VICAS (Villa Marie's Initiatives towards Community Awareness and Services). It actively engages in outreach activities, dedicating valuable time and resources to the welfare of society.

- One of our enduring initiatives involves annual contributions to the Little Sisters for the Poor; both in cash and kind. In recognition of our continuous efforts and services, Appreciation letters are received every year from the organization.

- Our college has partnered with ITC Co. Ltd. and participates in the "Wellbeing out of Waste" (WOW), initiative, working on waste collection and recycling. Its wing, Earthbox has appreciated the institution for contributing Dry Waste for Recycling and the efforts taken towards protecting the environment as a green collaboration towards Swachh Mission.

- Rotaract Club 3150 of the Institute has been at the forefront in actively taking part in extension activities. It has been rewarded for three consecutive years 2021, 2022 & 2023. The Prestigious DRR Excellence Award is a testimony to the unwavering dedication and tireless efforts of the Rotractors, who made a positive impact at the community level during the academic year 2022-23

- In collaboration with the Central Bureau of Communication, Ministry of Information & Broadcasting (Government of India), and GHMC, the Department of English conducted a Voter Awareness Program to raise awareness among the public. In recognition of the efforts, the

Institute received an Award of Appreciation. The Principal and the Head of, the Department of English, and seventeen students received Certificates of Appreciation from the Election Commission of India.

- The Department of Commerce has embarked on a humble beginning to support underprivileged students, by sponsoring the school fees of a student from Balyam Orphanage since 2022. This compassionate endeavor has been acknowledged with an Appreciation letter, underscoring our commitment to Education and Empowerment.

- The Department of Business Management, in partnership with Zilla Parishad High School, BHEL, and Government High School - Tirumalgiri, organized a Menstruation Awareness Hygiene Program, as a valuable contribution to community health. The department received an Appreciation Letter from the participating school in this regard.

- Department of Library and Information Science, during National Library Week in 2021 -22, distributed 176 books to Anadha Vidhyarthi Gruham at R. K. Puram, Hyderabad. The department's dedication to promoting literacy and knowledge dissemination was acknowledged with an Appreciation Letter from the organization.

- The Department of Sciences visited Balatejassu Boys Home, (Sneha Ghar) and sponsored one day meal for the inmates, for which an appreciation letter was received from the Home.

The institute's consistent engagement in extension activities, philanthropy, and community service has continuously been garnered with awards and acknowledgments. These accolades reflect our unwavering dedication to making a positive impact on society and fostering a culture of social responsibility among our students and staff. It remains steadfast in its commitment to these noble endeavors and looks forward to continuing our meaningful contributions to society in the years ahead.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 57

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
25	16	3	8	5

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 34

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

VMDC is set amidst sylvan surroundings and spread over 1.065 acres, located in the heart of the city, has consistently worked to deliver high-quality education for the holistic development of the student. Adequate infrastructural facilities for teaching and learning have always been a priority area for the Institute. Over the years, the institution has consistently expanded and enhanced its physical facilities to meet the evolving needs of its academic programs.

One of the fundamental requirements for any educational institution is classrooms, and the institute has a total of 47 **classrooms**, 32 of which are equipped with projectors, and internet connectivity, enabling teachers to employ diverse innovative teaching methodologies effectively.

Laboratories: There are four Computer Labs with a total of 221 systems ensuring students access to the latest software and technology. These systems are interconnected through LAN and the internet. Commerce Lab is equipped with a projector, three systems, and two partitions sufficient space to accommodate fifty students. Psychology Lab is well-equipped with the necessary instruments and experiment types of equipment with an accommodation capacity of forty students. Mass-Communication Lab has advanced technology, including computers, cameras, and essential audio-visual equipment such as a tripod, console, and MAC-2 with a capacity to accommodate twenty students.

The institution's **Library and Information Centre** is a treasure trove of knowledge, with a collection of 11,015 books, fully automated with an ILMS 3.2 version since 2007, and a dedicated space for a digital library along with online access to N-LIST and NDL.

Seminar Halls and Auditorium, two seminar halls, each capable of accommodating around 100 students, and two auditoriums, the Sarojini Naidu Auditorium with a seating capacity of 350 students, and the A.P.J. Abdul Kalam mini-auditorium, accommodating 100 students and furnished with public address systems and LCD projectors.

The **placement office** has ample space and is equipped with a system and other accessories, is located at the entrance and conveniently assists in liaising with reputed firms and industrial establishments.

The Sports department is equipped with Indoor and Outdoor Sports facilities along with the Gymnasium and fitness centre being the finest environment for sports and games.

The NSS & NCC offices have ample space and furniture to coordinate various community service activities, developing the personality and character of the student.

Network Resource Centre provides access to computers, the internet, and other technology resources for research and academic purposes. Well-equipped **Conference Hall** for Staff and Board Meetings.

A well-equipped **Health Centre** has a table, two beds, an I V stand, an automatic Blood Pressure Monitor, an automatic Blood Glucose Monitoring System, a first aid kit, and all necessary equipment required at the center.

The college **canteen** provides hygienic food at reasonable rates and adopts waste segregation, contributing to an eco-friendly campus.

Stationery Shop is a convenient place for students to purchase essential stationery and academic supplies within the campus.

The **stage** at college is a focal point for various academic and cultural activities and the **ground** hosts cultural and sporting events, creating a vibrant atmosphere for extracurricular activities.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 53.01

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
525.52	467.20	24.96	36.94	512.90

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Library, as the Knowledge Treasury, is user-friendly and contains a large collection of Textbooks, national and international Journals to meet the needs of students. There are separate categories for general, reference books, periodicals, magazines, competitive books, project reports, periodicals, and e-resources, along with browsing tools to access internet database. It contains a collection of 11,015 volumes with 3,312 titles on diverse topics. It subscribes to 25 National journals, 5 International journals, and 11 magazines. It has 10 systems to facilitate e-Learning. The Dewey Decimal categorization system is used to organize books in the library.

Library automation using an Integrated Library Management System (ILMS)

It is fully automated using ILMS software NEWGENLIB, implemented in 2007, and is maintained by Verus Solutions Pvt Ltd., Hyderabad. The program deals with Acquisition, Cataloguing, Circulation, Serials control, and Online Public Access to Cataloguing (OPAC). The NEWGENLIB software was upgraded to Helium 3.2 version software in 2020. All documents are barcoded and entered into the database. LMS uses barcodes to track volumes; lending, borrowing, and shelving status.

The library has OPAC which has enabled easy access to information on subject/author- specific volumes within the library, which makes information retrieval easier. The library is a member of the NLIST INFLIBNET consortium that offers 6,150 e-journals and 1, 64,309 e- books on a wide range of topics. There is a user ID and Password based facility and the college has provided access to all these e-resources to the faculty and students. The college library has a collection of 606 CDs and DVDs on various topics.

The expenditure on purchase of books, journals, and subscriptions during the last five years:

Year	2022-23	2021-22	2020-21	2019-20	2018-19
Amount (Rs)	2, 40, 915	2, 50, 345	3, 56, 678	1, 92, 989	71, 894

Institutional Membership

It has procured Institutional membership from

1. N-List E-resources (INFLIBNET)

2. Institute of Public Enterprise (IPE), Hyderabad

3. National Digital Library of India.

Usage of the library

It is a member of INFLIBNET, (N- LIST). New arrivals of books and journals are displayed on separate stands and racks. The Reading Room can accommodate 130 students. Students are encouraged to use the e-resources from online journals and free internet access to meet their Academic Objectives. A visitor's book is maintained for students and staff. CCTV cameras are installed in the library for strict surveillance.

IT Infrastructure

It provides IT infrastructure with free Wi-Fi and internet access to staff and students. They can access the following services

- Reference Service

- Reprographic Service
- Digital Library Services
- Current Awareness Services/newspaper
- OPAC (Online Public Access to Cataloguing for Book Search) Service
- Scanned Previous Question Papers Access
- NDL, NLIST, IPE
- Reports of best projects carried out by students.
- New Arrivals Display
- Book Bank Facility
- Book Reservation facility
- Inter-Library Loan

The Department has instituted the Best Library User Award to encourage students and faculty for library usage. It also organizes activities like:

- User Orientation Program for Freshers
- National Library Week Celebrations
- National Librarians Day
- Book Fair, Book Talk, and Book Review Competitions

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

VMDC strongly believes in the mantra "Change is Constant" and so continuous up gradation of technology and infrastructure reflects the quality framework of the Institution. The College provides IT

enabled teaching-learning environment on campus. The IT infrastructure and related facilities have been augmented regularly and new technology has also been made available to faculty and students as and when needed. Computer systems required by various departments are upgraded with the most recent configurations.

The Institution refreshes its IT resources often, including the Wi-Fi facility. In 2022-2023, the internet bandwidth speed detected is 500 MBPS (commercial line) along with another line that provides a speed of 300 MBPS (domestic line).

On campus, all the desktops have been upgraded from Intel Pentium dual core G3220/H81 to Intel Premium D925/3.0 GHz. This is in line with the necessity of the moment to ensure that the teaching-learning process is productive and effective. The monitors have been replaced with LEDs that offer comfortable vision notably due to prolonged use by students, faculty and staff. The installation of e-learning technologies is in progression allowing greater interactive learning that is beneficial for both students and teachers.

There are backup measures to increase the number of computers on campus whenever necessary. Every department updates with the current software as per market trends and prescriptive requirements specified in the University's syllabi. It is equipped with 324 systems, 298 desktop PCs (exclusively for students), and 1 server to handle all academic needs. To separate the academic requirements of the students and faculty members, all the computers are connected through various Local Area Networks (LANs) in various Laboratories. Both wired and wireless connections are available to access the Internet.

A few methodologies implemented for the effective teaching-learning process include:

- CRT to LCD to LED: To support better screening and display, a shift is made from CRT to LCD to LED.
- Dual-core to i3 process: The technological advancement is supported by a transition from a Dual-Core processor to an i3 processor.
- Increase in No. of Systems: To support all the students with computer accessibility, the Institution focuses on increasing the number of systems regularly.
- Increase in No. of Labs: To give first-hand and practical experience, the number of labs are increased that are well-equipped with the latest technology.

IT Service Management:

IT services are classified as follows:

- Computing Services: Computer Centre
- Communication services: LAN Connectivity & Wi-Fi connectivity

The Service Management & delivery is carried out by the Service providers in coordination with the Network Administrator of the college.

IT Technical support:

The Staff of the Department of Computer Science is in charge of the installation and configuration of computers, identifies hardware and software issues, monitors and maintains the networks and computer systems in the Labs.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 4.98

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 298

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 0.12

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
1.06	0.22	0.39	0.42	1.48

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 2.64

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
58	55	28	26	41

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

> *1.Soft skills*
> *2.Language and communication skills*
> *3.Life skills (Yoga, physical fitness, health and hygiene)*
> *4.ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 34.68

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1120	602	326	355	326

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 34.37

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
153	171	155	175	177

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
445	467	496	548	462

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 10.78

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
51	28	32	41	19

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 15

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
2	3	3	5	2

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 17

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
31	26	7	10	11

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

VMDC has a registered Alumni Association which strives to champion a lifelong relationship between the Institution and Alumni. With its wing, "Milan Club" the Alumni Association reconnects, relives, rejoices, and promotes exchange of academic and corporate experience with the students of the institution. Its vision is to aspire as a primary linkage between the institution and alumni across the globe. Its core values include the exchange of professional knowledge and expertise building relationship, and a sense of camaraderie among students and alumni.

The Association acts as an interface for interaction between the alumni and the present students, faculty, and administration. It significantly contributes through finances and support services to aid the institution's approach to knowledge-impartment. Regular meetings are organized and the former students enthusiastically attend these meetings. It wishes to connect with the alumni, many of whom are in prominent positions in sectors like Banking, Finance, IT, Teaching, Entrepreneurship, Sports, Media, and Entertainment, are present in key domains in many reputed companies located in India and abroad. They have brought many laurels and accolades to the Institution through their achievements.

Support Services

- The Alumni contribute to the development of their Alma mater by sharing their knowledge and valuable insights into real-life work situations through programs like Seminars, Workshops, and Career Guidance they play a prominent role in inspiring the student fraternity to pursue their careers successfully.
- Associating with the Placement Cell of the Institution, they are also actively involved in the placement of students and arrange top-notch companies through campus recruitment.
- They also guide in identifying internship opportunities among present students in the organizations where they are themselves working.
- The Alumni Entrepreneurs have enlightened the students with their success stories and challenges faced by them in their journey as Entrepreneurs.
- The Alumni feedback is collected, and their suggestions are duly considered and implemented by the administration.
- The Institution takes pride in recruiting qualified and meritorious Alumni as faculty members.
- The Alumni never retreat from extending their support in conducting outreach activities for the welfare of society through donations.
- The Alumni contribute to the well-being of the college staff and students by conducting various health awareness drives.
- They play a crucial role in helping the institution to conduct various certificate courses like Interior design, Fashion design, Makeup Artistry, and Yoga. Our Alumni are always obliged to judge various cultural competitions conducted by the Institution.
- It is a tradition to invite the alumni for an Annual Alumni Meet "Fraternize" to socialize and reconnect with the Alma mater and friends.

Financial Support

The Alumni Association supports the Institution financially by donating to the cause of infrastructural development. It sponsored Rs. 1, 60,000/- to the Department of Physical Education to equip the college gymnasium with the latest Fitness instruments. On Teachers Day every year, the Association takes up the noble initiative to felicitate the senior teaching and non-teaching staff for diligently serving the institution

for more than two decades. It also presents gold medals to the meritorious students excelling in academics from 2022-2023 onwards.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Villa Marie Degree College for Women is a vibrant Institution that has catered to the aspirations of the students since 1998. The Governing Body stands as the apex decision-making entity in the Institution that enables it to achieve the institutional vision and mission.

NEP Implementation plays a pivotal role in devising strategies for the implementation of interdisciplinary and multidisciplinary courses. A diverse array of interdisciplinary/ multidisciplinary certificate courses on a semester basis across various departments is offered. It promotes the exchange of linguistic and cultural traits among heterogeneous groups. It Leverages virtual platforms such as Swayam-NPTEL, HP Life, and Google Garage.

Institutional Growth places a profound emphasis on principles such as transparency, quality, participative leadership, and the strategic delegation of power across various levels. These values collectively contribute to the college's commitment to providing a holistic educational experience.

Decentralization

The Organogram of the Institution serves as a representation of the Institution's hierarchical structure, illustrating the delegation of authority, responsibilities, and the channels of communication.

1. **Secretary:** At the apex of the organizational hierarchy, the Secretary sets the tone for Collaborative governance and acts as the primary link between the administrative body and other stakeholders.

2. **Principal:** The Principal holds the responsibility of implementing directives from the Secretary and, in turn, plays a crucial role in disseminating authority to different segments of the institution.

3. **IQAC:** Positioned directly under the Principal, the IQAC serves as a pivotal unit, the principal delegates certain decision-making powers to the IQAC, fostering a specialized focus on maintaining and improving the quality of academic standards.

4. **Head of Departments:** They represent the next tier in the decentralization structure. They are entrusted with the authority to lead and manage their respective departments to translate the broader institutional directives into department-specific plans and actions.

5. **Committees, Clubs, and Cells:** They address specific aspects of institutional functioning, and operate at various levels. They are empowered to make decisions within their designated domains, ensuring a

targeted approach to various institutional functions.

Participation in Institutional Governance:

VMDC underscores the significance of collaboration and collective responsibility in achieving the institution's goals. It has implemented a robust committee system, serving as the vehicle for the effective implementation of decisions, ensuring that responsibilities are distributed across diverse committees; dedicated to specific aspects of the college's functioning. The institution's commitment to participative governance is a driving force behind its success, creating a dynamic and inclusive atmosphere where ideas flourish, and individuals feel empowered to contribute to the shared vision.

Long Term Plans:

- To obtain NAAC Accreditation
- To attain 12 (b) Status
- To get Autonomous Status
- To achieve NIRF Rank
- To promote online education

Medium Term Plans:

- To enhance Industry Institute Interactions
- To ensure the appointment of doctorates as faculty and assist the existing staff in pursuing their Ph.D.s.
- To seek foreign collaborations

Short Term Plans:

- To provide Placements in well-reputed organizations
- To motivate faculty and students to participate and present papers in National and International seminars
- To assist students in completing their NPTEL courses successfully

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

VMDC maneuvers the functioning of the institutional bodies through policy-making and strategic devices necessitating overall receptivity and commitment.

College Organogram and Decentralization:

The College Organogram is a visual representation of the institution's hierarchical structure, illustrating the distribution of authority and responsibilities through strategic approaches, devolving decision-making powers that constitute information transmission from the Governing Body to the principal linking through the Secretary, deliberated across institutional levels.

Governing Body:

It is a policy-making body. Through meetings, this body orchestrates structured discussions and decisions on pivotal matters shaping the institutional crux including upgrading Infrastructure, augmenting Laboratories, introduction of New Programs, and Staff recruitments. All kinds of Development Plans regarding the institution are carried forward after eclectic discussions in the governing body proceedings.

Appointment and service rules:

Staff appointment notifications are given in leading newspapers and social media advertisements. Appointment of faculty is done as per the norms laid by Osmania University and the state government of Telangana. Service Rules and promotional policies are set as per the procedures and protocols prescribed by the UGC, Osmania University, Telangana State Council of Higher Education, and the State Government of Telangana.

Secretary–Principal Meeting:

The secretary plays a pivotal role in executing plans discussed in the Governing Body meetings by holding regular meetings with the Principal and IQAC coordinator and aligning operational strategies with institutional objectives.

Principal - HODs Meeting: The Principal's engagement with the HODs fosters effective communication and collaboration. The discussions span various aspects such as academic activities, semester schedules, faculty vacancies, and quality educational initiatives. The Principal follows a democratic and participative style of leadership, soliciting the total participation and active involvement of the staff, enabling their active involvement in realizing the set goals.

Head of Departments : HODs play a crucial role in facilitating resourceful departmental functioning. They ensure syllabus timelines, academic progress, and departmental activities collaboratively promoting a dynamic and responsive educational environment.

Principal - Internal Quality Assurance Cell: The Principal's collaboration with the IQAC is essential in perpetuating institutional up-gradation. Through Quality Assurance Meetings and various skill enhancement programs, it strives for ISO certification, improved rankings, and accreditation.

Committees, Clubs, and Cells: The institution's organizational structure is fortified by the presence of 18 robust committees, 8 energetic clubs, and 7 vigorous cells. Each is meticulously crafted and spearheaded by seasoned senior faculty members, embodying a harmonious blend of experience and fresh perspectives, cultivating a collaborative and cooperative work environment

Deployment of the Institution's Strategic / Perspective plans: The Institution has clear objectives and vision for providing quality education to students and service to society. The perspective plan of VMDC focuses on certain key areas that need to be strengthened on a priority basis, to achieve the vision, mission, and objectives of the institution.

The following are a few initiatives that envisage holistic development of the Institution:

- Identification / Up-gradation of Infrastructure.
- Recognize the need and modification of building development
- Functional facilities for e-learning
- Introduction of new programs
- Standardizing ICT-based teaching-learning process
- Organizing workshops, Seminars, training programs, and FDPs

File Description	Document
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

To improve performance and enable workplace liaison, VMDC supports both the teaching and non-teaching staff during their service at the institution. The institution confirms diverse well-being measures that encourage employee satisfaction and a friendly working environment. Focusing on its personnel prosperity, the institute implements the following welfare measures for its employees:

1. Various leave facilities:
   - Casual Leave
   - Medical/Special leave
   - Sabbatical Leave
   - Early permission/Movements
2. Statutory welfare benefits:
   - Workspace
   - Purified water dispensers
   - Providing tea and coffee
   - First Aid Appliances
   - Medical facility for emergencies

3. Financial/Fringe Benefits:
- EPF for teaching staff and ESI for non-teaching staff
- Accidental insurance for employees
- Personal Loans with 0% interest
- Loan facility for purchasing Laptop and Vehicle
- Fee concession for the children of employees
- Festival Advance

4. Employee Recognition:
- Employee Felicitations to senior employees
- Acknowledging /Appreciation during the staff meeting

5. Well-being facilities:
- Yoga facility for physical fitness
- Canteen facility for students and staff; a dining area for staff
- Recreation programs, sports, and picnics

6. Other Benefits:
- Wi-Fi facility throughout the campus
- Christmas Celebrations and giving away gifts
- Salary during lockdown
- Uniforms for Security Guards

7. For the Professorial Development of Teaching Faculty:

- Organizes Faculty Development Programs, and Seminars/Workshops
- Flexible timings to Pursue a Ph.D. or other higher education
- Provides facilities to Faculty Members attaining Ph.D. Qualifications to carry out research work by providing infrastructure, library, equipment, and other resources.
- Reimbursement of membership fees to professional bodies
- Financial support to present/publish Research papers
- Work Appreciation on Teachers' Day
- Appreciation/Recognition on grounds of professional achievements

8. For the Specialized Development of Non-teaching Staff

- Organizes computer and financial literacy skills program
- Organizes workshops on communication and etiquette
- Encourages training on laboratory handling, fire safety, and first aid
- Support to acquire computer literacy skills

Performance Appraisal System:

The Institution follows a well-designed appraisal system for boosting performance and commitment in the workplace.

For Teaching Staff:

As performance appraisal is a periodic and systematic assessment of an employee's performance, the institute practices sincere measures to promote satisfaction and motivation among its teaching staff, and follows a three-level policy:

- The teaching staff has an annual performance appraisal method, whereby the faculty fills out the self-appraisal forms provided to them at the end of every academic year.
- Further, the Head of the Department checks the information stated by the staff and after acknowledging the same with or without suggestions forwards it to the Principal of the institution.
- Finally, the Principal along with the Secretary of the institution together discusses the performance of the staff and appreciates the staff or gives suggestions accordingly.

For Non-Teaching staff:

- For the non-teaching staff, their duty execution stands as the basis of performance appraisal.
- The work of the non-teaching staff is assessed on a day-to-day, monthly as well as yearly basis as their work is always supervisory.
- Based on their approachability, responsibility, commitment, discipline, reliability, and dedication they receive an appraisal.
- Correspondingly, a supervisor is allocated to non-teaching staff to ensure support and a smooth flow of work.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0.47

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	1	0	0

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 47.81

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
45	36	34	35	25

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
38	32	31	26	25

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

VMDC operates as a self-financed institution. The Institution has a fully computerized accounting department where all financial transactions are meticulously recorded using software. The external audit, conducted by a chartered accountant appointed by the college, reviews the institution's financial statements.

Mobilisation of Funds:

- **College Fees:** The institution's primary source of funding is derived from collecting fees from its students.
- **Interest on Deposits:** Another source of funds for the institution is the interest earned on deposits.
- **Sponsorship:** To supplement its funds, the institution seeks sponsorship, both in cash and in-kind, by partnering with local businesses, corporations, or non-government organizations to sponsor events, programs, or facilities within the institution.
- **Stalls:** Funds are generated by offering space for stalls during events.

Effective Utilisation of Funds:

To achieve optimum utilization of funds, it's essential to allocate resources efficiently across various expense categories.

Revenue Expenditure:

- **Salaries for Staff:** The institution consistently disburses staff salaries every month without any delays, with the majority of its expenditure dedicated to this purpose.

- **Internet Charges:** Internet plans are evaluated and contracts are negotiated to ensure the institution gets the best value for money. Network monitoring and usage control mechanisms are implemented to prevent unnecessary expenses.
- **Other Maintenance Costs:** The College allocates funds for day-to-day operational expenses, which encompass electricity payments, lab maintenance, cleaning supplies, and provisions for tea and snacks.
- **Labs and Gym Augmentation:** The Institution prioritizes lab and gym augmentation based on the specific needs of academic programs and student demand. Up gradation is done in a phased manner and safety and usability enhancements are prioritized.
- **Staff Welfare Expenditure:** The College dedicates a portion of its budget to staff welfare initiatives and each year during the college's Villa Festa event; it expresses appreciation to all teaching and non-teaching staff by providing them with gifts.
- **Outreach Programs:** Investment is made in outreach programs that align with the institution's mission thereby providing tangible benefits to the community. Clear goals are established and accountability for these programs is measured to understand their impact and cost-effectiveness. Funds are utilized for social service activities as a part of social responsibility through NSS and NCC.
- **Workshops/Seminars/Guest Lectures/Research Work:** Funds are allocated for these activities based on their relevance to academic programs and research goals. Collaborations with industry experts, alumni and other institutions are made to reduce costs associated with guest lectures and workshops. Outcomes of research work are monitored to ensure they contribute to the institution's academic reputation and goals.
- **Books and Journals:** The Institution's current library holdings and curricular needs are evaluated. Regularly, the collection is updated and curated to reflect changing academic requirements. Digital subscriptions and open-access resources are considered to reduce costs while expanding the range of available materials.

Capital Expenditure:

- **Furniture:** Investment is made in durable furniture that can withstand long-term use.
- **Augmentation of Conference Hall and Infrastructure :** Conference hall enhancements align with institutional goals. Priority is made on audio-visual equipment, seating capacity and accessibility to maximize its utility for various events and conferences.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

VMDC is focused on emerging as an Excellent Educational Institution in imparting quality formal education, fostering innovation, and promoting entrepreneurship by laying a holistic learning environment. In the process of channeling all its efforts and quality measures, VMDC planned to go for assessment and accreditation by NAAC and hence a steering committee was formed in the year 2020. In the year 2021, it was renamed as, the Internal Quality Assurance Cell, which plays a pivotal role in maintaining quality along with its sustenance and improvising renewed ways of documenting the information. The IQAC functions by setting desired goals, creating parameters, and developing yardsticks of excellence for the institution.

- The first initiative of IQAC was the achievement of ISO certification in the year 2021. Subsequently, the IQAC steered in procuring UGC recognition for the college, with the 2(f) certification. In the year 2023, it assisted in conducting an energy audit in the institution. IQAC maintains adequate standards for the renewal of ISO certification and energy Audit on a timely basis.
- In coordination with the Principal, the IQAC prepares the institutional almanac and frames guidelines for preparing the departmental almanacs.
- It reinforces the teaching-learning paradigms by planning and redesigning the formats of course plans, curricular plans, and teaching schedules and synopsis of all the courses.
- It regularly conducts meetings with HODs to review the department plans, ensures integration of ICT usage in the teaching-learning process, and advises the conduct of certain career counseling sessions at the department level.
- It acquires MOUs and Collaborations from leading companies, enables students to pursue internships, ensures Institute Industry Interface..
- It provides relevant quality certificate courses for promoting the skills and employability of the students.
- It initiates and organizes Faculty Development Programs on different research areas and pedagogies; it furthermore assists all the departments in organizing FDPs as well.
- It coordinates with the Research Committee to identify and promote research interest among faculty members and students, encourages and motivates faculty to pursue Ph.Ds., and updates and informs the staff on various seminars/conferences/training/ workshops
- It initiates among the departments, the plan of action for the commemoration and celebration of relevant National, International, and other essential Days throughout the academic year.
- It oversees the accessibility and reorganization of the college website on a timely basis.
- It invigorates outreach activities and boosts community welfare measures through the College Committee - VICAS.
- It ensures higher placement opportunities across all programs through regular meetings with the Placement Officer
- Regular meetings are held both at the beginning and end of the semester with all the Conveners and members of Committees, Cells, Clubs to guide them while they plan for the activities and

review the work done by them.

- It paves the way for the Institution to participate in the surveys for national college rankings to motivate and upgrade the institution's goodwill, academic reputation, and other engagements.
- The IQAC associates with Alumni and Parents Committees regularly to establish rapport for the progressive growth of the institution.
- It strengthens the Feedback Mechanism from all stakeholders to initiate improvement and progression in all areas of the institute.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

VMDC as an organization adds to the grandeur of making the community resilient through its actions and endeavours. From organizing joyous festivities to deliberating upon national and international fervour of noteworthy days of socio-cultural importance, the institution earnestly safeguards the ideologies of universalism.

Promotion of Gender Equity:

- Free health Camps are organized on important days, upholding health and hygiene. Awareness health talks to address the queries of the faculty and students are regularly conducted.
- Among the wide range of courses taught, courses like Professional Skills, Gender Sensitization and Women's Writings, address the prominent extents of gender discussions.
- Workshops are organized by NSS and NCC to train self-defence mechanisms. Students take part in rallies, upholding various government schemes to educate the public on the prevention of gender-based discrimination.
- Certificate Courses like Fashion Designing, Yoga, Basketball, Make-up artistry and Interior design, reinforce health and happiness; along with courses like Digital Marketing, MS Office and Short Film making, encourage the passion of the students in the competitive working milieu.
- The genesis of the institutional values is to empower women and create a society that provides gender justness. The college constituted a Women's Cell, raising awareness about gender fairness through seminars, and workshops. It invites the advocates and personnel from Police department (SHE Teams) and organizes programs to enlighten the girls on cybercrimes and the defence mechanisms against these crimes.
- The Placement Cell organizes regular placement drives for students setting benchmarks with a large number of candidates getting selected by reputed companies and adding up to the economic security.
- The Entrepreneurship Development Cell invites women entrepreneurs to share their experiences through interactive sessions. Inspired by the success stories, the students not only become job seekers but job providers with different kinds of start-ups and freelancing.

Social and Cultural Carnivals:

To build up a strong national bond among students and upholding the belief of unity in diversity, the institution celebrates a host of national and international commemorative days. Events covering the culture, history and heritage of the country, promote a sense of global outlook and social responsibility

among the students. The following are a diverse range of days celebrated that promotes a sense of national and cultural integrity among students.

- Republic Day
- Independence Day
- Telangana Formation Day
- National Constitution Day
- Yoga Day
- Hindi Divas
- Sarojini Naidu Birth Anniversary
- Dandiya Celebrations
- Ambedkar Jayanti
- Rabindra Jayanti
- Ugadi Celebrations
- Christmas Celebrations
- International Biodiversity Day
- World Radio Day
- World Arabic Day
- World Soil Day
- World Press Freedom Day
- International Women's Day
- International Mother Language Day
- World Gratitude Day

Facilities for women on campus

The institution has Discipline and Anti – Ragging Committee, Students Grievance and Redressal Committee, which are on heels to provide relief to the students and ensure maintenance of moral atmosphere within the campus. It provides a clean and hygienic canteen, Stationery store, gymnasium and health care with a female doctor, 24X7 CCTV for student safety and sanitary napkin vending machine and incinerator for the hygiene among student fraternity.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Obliging to the social responsibilities of sustaining national accountability and communal feeling, VMDC provides a teaching-learning curriculum that promotes equal opportunities to all students with an all-inclusive educational set-up aims to provide a holistic growth and development to its students

Nurturing Inclusivity

The institution provides an environment, supported with equal academic opportunities and.develops a

comprehensible environment of diversity through undertakings like:

- Students are made aware about the code of ethics, human values, rights and duties as a citizen of India during induction as well as other programs throughout the year.
- Guest Lectures on diversity and inclusivity are organized; Guest Speakers from diverse cultural and linguistic backgrounds are invited to promote cross-cultural understanding.
- NSS and NCC wings volunteer social activities for the residents of slums and collaborate with foundations to organize health camps. Students are sensitized on the importance of blood donation camps and are encouraged to participate in saving the life of citizens of India. Students consistently participate in the cleaning drives under Swatch Bharat Initiative.

- Students are encouraged to participate in the activities of spreading awareness among citizens on traffic measures and road safety.
- College clubs like Linguistic Pride, Uthkrishtha, Literary Wizards, Rotaract Club, and Sportsiva; and Committees like Cultural and Literary Committees are largely the cultural hubs of inclusivity.
- Inter-Collegiate Fests are conducted where students from the twin cities associate and take part in the events organized by the departments.
- Students learn different languages to promote linguistic diversity through Second Language courses like Hindi, Arabic, Sanskrit, and French.
- They participate in runs, walks rallies, marches and support the Disabled and specially challenged communities.
- Women Cell and NSS organize various competitions and activities on Women's' day and National Girl Child day every year.
- Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values and duties and on saving the environment. Elocution and debates on similar topics are also conducted as class presentations.

Constitutional Commitments

The institution through its progressive approaches makes the students and staff responsible citizens, by strengthening Constitutional dictates like:

- National festivals are celebrated every year to uphold the importance of national days through competitions like video presentations, slogan writing, costume contests
- Seminars, quizzes and food fests are organized to talk about the significance and importance of Indian culture.
- Celebrating National Unity Day and National Youth Day is a regular feature every year,brings in a sense of unity among students.

- It takes part in voter election campaigns conducted by The Election Commission of India under the banner of Central Bureau of Communication
- To explore the history of Hyderabad, field trips are organized to Chowmahallah Palace, Salarjung Museum and Golconda Fort.
- National trips are organized every year to enlighten the students with the aesthetics and multicultural aspects of the nation.
- Department of Arts celebrates National Constitution Day, Ambedkar Jayanti, and Gandhi Jayanti to reiterate the values enshrined in the Constitution.

Moreover, the Institution plays a key role in safeguarding the principles of tolerance by creating an environment that supports mutual co-existence and harmony.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE – I

ABILITY ENHANCEMENT CERTIFICATE COURSES

1. **Title of the Practice:** Ability Enhancement Certificate Courses

1. **Objectives of the Practice:** VMDC offers certificate courses to enhance learners' employability and career prospects by providing specialized knowledge and skills. The courses meet learners' needs and build industry partnerships.

Objectives:

1. To provide specific skills and knowledge for a competitive edge in the job market.
2. To help learners upgrade skills for career advancement in a changing job market.
3. To design the Course Modules with industry experts to meet industry needs, making them more valuable.
4. To make the courses short, flexible and ideal for learners with time or resource constraints.
5. To support lifelong learning for staying up-to-date with the latest developments in the field
6. **The Context:**

Since the inception of the Institution, Certificate Course Programs have been offered and they aim to meet the needs of different learners. The Institution believes that offering these courses alongside regular curriculum would provide learners with access to industry-relevant skills and knowledge.

As the **"National Education Policy (NEP) 2020"** emphasizes the importance of offering industry-relevant certificate courses, the Institution provides a bouquet of courses that provide learners with

specialized skills and knowledge to enhance their employability and career prospects.

1. **The Practice:**

The Institution previously offered 60-hour certificate courses per year, but with the implementation of CBCS, they have been converted into a 30-hour semester program. Each semester, learners are given an orientation of all available courses and can choose one on a first-come, first-served basis, with a limit of 100 seats per course. Upon successful completion of the course, learners receive a certificate from the college and the collaborating institution.

1. **Evidence of Success:**

Our institution's certificate courses are effective in providing learners with the skills and knowledge needed to succeed in their fields. Many graduates have obtained employment through campus placements, and some have become successful entrepreneurs with the program's learning opportunities. Most of the students have also received paid and unpaid internships with the help of these courses with which they got more exposure to the industry.

Problems encountered and resources required

When the institution started this Initiative, it faced several challenges. However, the college was able to overcome these obstacles over time and is now thriving, breaking any obstacles that come its way.

1. Limited availability of qualified instructors: Finding qualified instructors with the required experience and availability to teach effectively can be challenging for certain areas of study.
2. Limited learner engagement: short course duration and lack of immediate incentives could lead to limited engagement from motivated learners.
3. Limited flexibility: Limited time for the course restricted the syllabus coverage and made it difficult to provide flexible delivery options.

The institution's certificate course program responds to changing job market needs and diversifies offerings, meeting diverse learners' needs and building industry partnerships.

BEST PRACTICE – II

OUTREACH PROGRAM THROUGH "VICAS" - VILLA MARIE INITIATIVES TOWARDS COMMUNITY AWARENESS AND SERVICES

1. **Title of the Practice:** Outreach Program through VICAS - Villa Marie Initiatives towards Community Awareness and Services: Empowering Students for Social Responsibility

1. **Objectives of the Practice:**

Villa Marie Degree College promotes ethical behaviour and raises awareness about key issues faced by the society. The outreach program initiated through the VICAS Committee aims to achieve multifaceted goals:

1. To raise awareness among students about the pressing social issues.
2. To instil a sense of social responsibility in students, encouraging active participation in community welfare.
3. To foster a deeper understanding of their roles and responsibilities within the broader societal context.

1. **The Context:**

Going to college isn't all about academics. Rather, the college experience helps shape a student's perspective about the community, strengthens the sense of social responsibility and enables them to become well educated social beings.

In today's rapidly evolving world, the significance of community involvement and social responsibility cannot be understated. The Institution has recognized the need to bridge the gap between theoretical knowledge and practical application. By harnessing the potential of the VICAS committee, each department is actively engaging in outreach initiatives. This proactive approach not only enriches the academic experience but also moulds students to be well-rounded individuals, cognizant of their societal obligations.

1. **The Practice**

The college aims to connect students and community to promote community engagement. The Convener of the VICAS Committee along with the members identifies areas and organizations that require service for their needs. The Committee deliberates on the needs of the organizations and embarks on taking initiatives by collaborating with them. To nurture compassionate and responsible citizens, each department plans outreach programs to sensitize students and also encourage a paradigm shift in their attitudes and perceptions towards society, fostering empathy and understanding.

1. **Evidence of Success**

The Chronicles of Villa Philanthropy over the years reflect the evidence of success at VMDC. Social service committed to the pursuit of social justice and quality of life, reflects the potential of each individual. The impact of the outreach program is visible, with students showcasing a renewed sense of purpose and commitment. The evidence of its success includes:

- Enhanced awareness among students regarding the intricacies of social issues.
- A marked improvement in students' understanding of their roles as change agents within society.
- Increased participation in community-centric activities, reflecting a heightened sense of social responsibility.
- Positive feedback from community stakeholders, acknowledging the tangible difference made by the students.

1. **Problems Encountered and Resources Required**

While the outreach program has garnered significant momentum, it has also encountered certain challenges:

- Resource Constraints: Adequate resources, both financial and logistical, are essential for the seamless execution of outreach initiatives.
- Community Resistance: In some instances, resistance from community members poses challenges to the implementation of certain programs.

Resources Required

- Enhance Awareness: Launch awareness campaigns highlighting the significance of social responsibility.
- Allocate Resources: Mobilize additional resources to boost outreach efforts, ensuring their sustainability and effectiveness.
- Strengthen Community Partnerships: Foster stronger ties with community stakeholders, in collaboration and mutual understanding.

There is no higher religion than human service. To work for the common good is the greatest creed. And the journey towards community service continues forever….

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

In its vision to emerge and rise as an excellent educational institution in imparting formal quality education, fostering innovation, promoting entrepreneurship by laying a holistic learning environment, VMDC has embarked on its mission towards Women Empowerment, a platform for nurturing knowledge acquisition, skill development and social and civic responsibility among students.

Villa Marie promises to impart holistic learning with a blend of intelligence and emotional quotients. It

endeavours to make young women strong and confident by imparting transformational skill based education that is intellectually stimulating and academically inspiring.

Being student - centred, all efforts and endeavours revolve around the achievement of each student's potential, academically, socially and emotionally. The Institution's manifesto is that of a caring, inclusive ethos for the students to achieve their best.

Empowering with Knowledge

- A dynamic learning environment for students is created by using best practice teaching methods that will foster life long learning among students.
- Supporting Women's Empowerment, the institution imparts women's education through holistic teaching-learning methodologies such as lecture method, ICT integrated teaching, field trips, role plays, assignments, debates, project-based learning, problem-solving, experiential and participatory learning, student-centric, blended learning and activity-based understanding to mention a few.
- Extension Lectures, seminars, and workshops like, "Design Your Dream Start-up", "International Day for the Elimination of Violence against Women", "Self Defence Techniques", "Women's Rights", "Development Support Communication", "Recent Trends in Digital Marketing", "Brand You – Know Thyself", "Career Awareness Programme", "Getting Your Life Together: A Psychological Perspective", "PCOS/PCOD Awareness", "Nutrition Fair", plays a pivotal role in explaining the students the necessity of protection of women's rights in the modern society.

Empowering with Skills & Abilities

- The college actively supports and assists the students in getting internships, encouraging them to pursue their desired careers.
- As the safety and well-being of the students are of utmost importance, the college organizes self-defence training programs like karate and self-nourishing yoga sessions to equip the students with essential skills.
- A bucket of Certificate Courses on Soft skills, Fashion Design, Interior design, Make-up, Digital Marketing, and Short Film Making, among others are provided to empower the students with varying skills and abilities.
- Sustained involvement in plethora of activities, events and competitions are not just about fun, but that, it also augments students' learning experience, reflects the talent and potential of students. While pursuing these activities in college along with academics, students learn prioritization and time management skills too. Such activities improve organizational skills, leadership and interpersonal communication.

Empowering with Wellness

- As female education is the need of the hour, VMCW supports every girl child holistically and provides an environment for physical and mental growth. Thinking about physical development, the college offers sports and games like table tennis, badminton, throw ball, and basketball. There is a well-furnished gymnasium as well for the students.
- Awareness programs and check-ups of women's health such as breast cancer awareness, general

medical check-ups, and free-of-cost blood testing camps are organized for staff and students to encourage early detection and promotion of a healthy life.
- Recognizing the importance of mental health, the counselling cell provides support and guidance to students facing emotional or psychological challenges.
- A vending machine for sanitary napkins and an Incinerator are installed near washrooms to ensure that the students have easy access to hygiene.

Empowering as Responsible Citizens

- To develop civic responsibilities and make them independent responsible citizens, the NCC, NSS and VICAS of the college organize humanitarian events and activities that entrust the students with community fellow feeling.
- Extending its support to government campaigns like Voter Awareness, the college conducts various stage shows, flash mobs and skits where the students of the institution actively participate.
- Celebrating days of importance like Republic Day, Independence Day, Constitution Day, Journalism Day, and Ambedkar Jayanti, imbibe among students, nationalistic fervour, and sentiments.
- Students as ambassadors of the Consumer Cell, spread awareness on Consumer Rights by organizing rallies and posters.

Empowering as a Confident Individual

- The College maintains a dedicated Women Cell that organizes various programs, workshops and seminars focused on women's issues, leadership management, personality development and self-care.
- Every year a grand celebration on Women's Day recognizes the achievements of women as champions of society. Talking about the significance of the day, it motivates the students as well as the female faculties to achieve their dreams and aspirations.
- Believing in empowering the students with entrepreneurial skills, The Entrepreneurship Development Cell plays a vital role in instilling confidence and empowering them financially, organizing special lectures on women entrepreneurs, where the students can interact with them and gather first-hand information. In addition, CC Programs like "Entrepreneurship Readiness Program", and "Digital Marketing", enables them to explore self-employment opportunities and become independent citizens of the modern world.
- The Placement Cell at the college works towards liaising with the corporates, for providing internships and organizes CRT programs to develop prospects for employability and success among students, thereby enhancing women's role in society.
- Clubs in the college serve as a great platform to unveil the innate qualities of the students, throwing open a gamut of opportunities to showcase their prowess. They offer endless opportunities for student leadership and participation beyond classroom setup.

These practices underscore the commitment of the institution to create a nurturing environment where a girl child can flourish academically, professionally and personally. As empowering women is a prerequisite to building a good nation, the institution makes it essential to strengthen the position of the students with its actions and endeavours.

It authentically deliberates upon the fact that women's empowerment remains not just a motto rather it

befits as a guiding principle that permeates throughout the progressive educational setup. The 3 A's for students - **Able to learn, Able to do and Able to engage** speaks about the holistic development in Villa Marie, grooming them with a 360 degree learning approach where a student shows in metamorphosis from a conventional to unconventional pedagogy ranging from certificate courses, eduventures, placements and clubs, physical education which serve the needs of young and vivacious minds of students.

File Description	Document
Appropriate web in the Institutional website	[View Document]()

5. CONCLUSION

Additional Information :

Dr. Philomena, Founder Director & Correspondent has proved her mettle on the academic platform. She has been laurelled for her services with "Mother Teresa Memorial Award", "The Best Teacher Award" and "National Unity Award". She received "The Best Women's Degree College in Hyderabad" awarded by Ambitions Career Counselors. Deloitte presented Certificate of Appreciation to acknowledge the efforts to promote environment – friendly and sustainable practices.

Ms. Chinnamma, Secretary, has been awarded by T-Hub as "The Womenpreneur" for her contribution to Innovate, Inspire and Ignite in building the Innovation Ecosystem.

Mrs. Revati Devi Mathur, Principal, has bagged three Gold Medals from OU at Graduate and PG levels. She was laurelled as 'Best Student of the Year'. .She has been awarded as an "Exemplary Academic Leader" by Ambitions Career Counsellors and "Vidya Ratna Samman" by Smt. Neera Shastri, daughter in law of Late Prime Minister Lal Bahadur Shastri.

Mr. Naveen Kumar, IQAC Coordinator, is the President of Research Foundation of India, Telangana Chapter. He has received awards of "Excellence in Writing & Research" from Ambitions Career Counsellors and "Bharat Ke Anmol Ratna" title for his contributions. He has authored books and published papers in National and International Journals.

Faculty has awards and recognitions to reckon with. To name a few:

Dr. Gitanjali is awarded with "India's best Iconic Researcher Award", "Rashtriya Pratishtha Puraskaar Award, and "Kiran Super Iron Global Icon Lady Award for her contributions and service in Women Empowerment.

Mrs. Sapna Mathur has received "Distinguished Faculty in Accounting and Finance" award from Ambitions Career Counsellors and "Manjulavani Gold Medal" from Vanita College.

Mr. Venkat Komu has represented India as a Coach and Manager of Indian Team in Indo Sri Lankan Tennis Ball Tournament, Throw ball Tournament in Malaysia, Nepal, Sweden and Denmark.

Being multifaceted, teachers have received Gold and Silver Medals, awards and accolades in Sports & Classical Dance. The Faculty has been invited as resource persons for delivering Guest Lectures and conducting workshops in other Institutions. They are members in various Professional Bodies and are also Paper setters and Examiners in varied courses for Degree Programs.

Concluding Remarks :

Villa Marie Degree College for Women, founded by Dr. Philomena, is committed to excellence in Women's Education. For Dr. Philomena, Education is not just a service but a passion, not just a goal but a path to glory. Her dream project, "Villa Marie Degree College for Women" took shape in 1997, with an aspiration for richer

vistas.

True Education is the soul of Villa Marie. The rationale of VILLA VISIE VISTA depicts rich aspirations for a progressive tomorrow. The foundation is based on 4 pillars: Learning to know, Learning to do, Learning to live together and Learning to be.

The need of the hour is to rediscover and reinvent the strategies for excellent performance. Villa Marie, in sync with the dynamic changes round the globe, scribes the strategies towards Women Empowerment, shaping them as citizens of the modern day global community.

"CHANGE is constant, as the mantra at Villa Marie, is the fulcrum of all academic transactions and eventually the touch stone of a learner's competence level. The Faculty, as Facilitators, is instrumental in bringing the latest technology with diverse teaching methodologies. The Alumni spread across the world in varied professional domains bears testimony to this commitment.

In a quest towards Women Empowerment, the college imbibes its education philosophy "Learning by Doing" and offers a myriad of opportunities like certificate courses, experiential learning, participative learning and problem solving methodologies, with a blend of social responsibility which help students to hold their heads high amongst competition.

Leadership qualities, Entrepreneurship skills and professionalism are ingrained in the students till they emerge as confident professional women of tomorrow. As an Institution with a difference, it strives to advance and disseminate knowledge and skill, vital to the development of students through teaching and training, conglomerated in ethics and morality. The dream of Villa Marie is to educate strong, unique, confident woman professionals, who are distinctively different and adaptive. It strives to believe in relentless and unsurpassable work to make education socially relevant and meet the needs of employment. The scope of rationale must always be to promote greater cohesion, fusion and work ethic.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: *(table below)* Answer After DVV Verification : *(table below)* Remark : DVV has made changes as per the report shared by HEI
5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years** 5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years* Answer before DVV Verification: *(table below)* Answer After DVV Verification : *(table below)* Remark : DVV has made changes as per the report shared by HEI
6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years** 6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during**

4.4.1 — Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
9.28	11.09	90.46	204.34	101.83

4.4.1 — Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1.06	0.22	0.39	0.42	1.48

5.3.1 — Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	11	3	2	2

5.3.1 — Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	3	3	5	2

the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5	3	15	7	3

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	1	0	0

Remark : DVV has made changes as per the report shared by HEI

6.5.2	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented** 2. **Academic and Administrative Audit (AAA) and follow-up action taken** 3. **Collaborative quality initiatives with other institution(s)** 4. **Participation in NIRF and other recognized rankings** 5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.** Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above Remark : DVV has made changes as per the report shared by HEI

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations